

Fire Station Building Committee

5/8/2014

Committee Members Present: George Callahan, Jon Delli Priscoli, William Harriman, Michael Milanoski, Robert Middendorf, Dave Siedentopf, Craig Weston

Members Absent: None

Invited Guests: None

Meeting called to order at 7:35am by Bill Harriman. Meeting held at the Carver Fire Station 3.

Topic 1: Meeting minutes from 4/24/14 were reviewed and approved by a vote of 6-0

Topic 2: Discussed the upcoming Ethics Seminar posted by the Town Clerk for Committee members. Chief Weston would confirm whether all members needed to take the two hour training class or if some member were exempt, since they had already completed the online training session.

Topic 3: Chief Weston conducted an in-depth presentation on his vision of what the new Fire Headquarters building and Training Facility would look like and function. The presentation was geared to the Fire Chiefs lessons learned in the past, plans that have been studied and developed and the needs of the Department in the future. A PowerPoint, visual boards and handouts were all part of the presentation. Committee members had the opportunity to ask questions in regards to Chief Weston's vision. Chief Weston stated that this was only his vision as the Fire Chief and it will be the Fire Station Building Committee, as a group, to decide on and to implement final decisions.

Topic 4: Through Bill Harriman, a draft Owners Project Manager RFP was distributed to each Committee member and they were given the chance to provide input. Town Administrator, Michael Milanoski will provide Bill Harriman a paragraph to add to the draft in regards to a value engineering component. Dave Siedentopf will look into adding a Building Certification Statement to the draft. Committee members will have until Tuesday, May 13th to provide final feedback. A final RFP is scheduled to be posted to the Central Register on Tuesday, May 13th. The Committee felt the draft looked very good and will be ready for posting on May 13th.

Topic 5: Chief Weston presented a picture slide show to the Committee on photos taken from the field trip tours to the Hudson, Franklin, Grafton and Upton Fire Stations. Pictures of each Stations external and internal components were shown, with Committee members provided an opportunity to ask questions of what was observed.

Meeting adjourned at 10:12am

Next meeting is scheduled for Thursday, May 22nd @ 7:30am, location to be determined

Submitted by Chief Craig Weston – Acting Committee Secretary