

# Fire Station Building Committee

6/25/2014

**Committee Members Present: George Callahan, Bob Middendorf, Jon Delli Priscoli, William Harriman, Michael Milanoski, Dave Siedentopf, Craig Weston**

**Members Absent: None**

**Invited Guests: None**

Meeting called to order at 7:30am by Bill Harriman. Meeting held at the Carver Fire Station 3.

**Topic 1:** Committee reviewed prior meeting minutes and voted 7 – 0 to approved minutes of June 12<sup>th</sup>, June 17<sup>th</sup> and June 18<sup>th</sup>.

**Topic 2:** Bill Harriman gave an overview of the process implemented to hire the Owners Project Manager thus far to all Committee members.

**Topic 3:** Committee discussed each vendor's proposal packet that was opened at 1:00pm on Tuesday 6/24. Upon opening the proposal packet of Daedalus, the index page in the beginning of the packet indicated that their price proposal was included in the last section of their submitted packet. All price proposals were requested to be delivered in a separate sealed envelope. The price proposal from Daedalus was removed by the Town Administrators staff prior to any Committee member seeing the information. This process was witnessed by the Town Administrator and Committee member George Callahan. No Committee member ever saw, nor has any knowledge of the proposal number.

**Topic 4:** Committee revisited each vendor's references as a final decision making tool.

**Topic 5:** After a lengthy discussion, a motion was made by Dave Siedentopf, to authorize the Town Administrator to negotiate and execute a contract with Daedalus. The motion was seconded by George Callahan and voted 7 – 0 to approve. Bill Harriman will notify the four unsuccessful candidates of the Committees selection and thank them for their proposals.

**Topic 6:** Michael Milanoski will set up a conference call for later in the day to notify Daedalus of the Committees decision and begin the negation process.

Meeting was adjourned at 8:57am.

**Next meeting is scheduled for Thursday, July 10th @ 7:30am at Station 3**

Submitted by Chief Craig Weston – Committee Secretary