

Fire Station Building Committee

8/21/2014

Committee Members Present: Bob Middendorf, Jon Delli Priscoli, William Harriman, Dave Siedentopf, Craig Weston, Michael Milanoski and George Callahan

Members Absent: None – Dave Siedentopf left meeting at 9:58am

Owners Project Mangers Present: Joe Sullivan and Christina Opper (Daedalus)

Invited Guests: None

Meeting called to order at 9:38am by Bill Harriman. Meeting held at the Carver Fire Station 3.

Topic 1: Motion by Bob Middendorf to accept meeting minutes of 8/7/14 with amendment. Motion seconded with Bill Harriman discussing the amendment. Bill Harriman worked with Joe Sullivan and Christina Opper confirming that Manns Woodward Studio Firm was not registered in Massachusetts, as was required in advertised RFS. Based on this information, Manns Woodward Studio Firm was removed from interview consideration. Committee voted 7 to 0 to approve meeting minutes as amended.

Topic 2: Committee began discussion on four Designer candidates (Kaestle Boos Associates, Reinhardt, CDR Maguire and Kennan & Kenny Architects). Each Committee member gave their opinion of each firm with Jon Delli Priscoli making a motion to move Kaestle Boos Associates, Reinhardt, and CDR Maguire to the top three candidates. Motion seconded by Bob Middendorf. Discussion initiated by Committee on top three candidates. Committee voted 7 to 0 to approve motion.

Topic 3: Motion made by John Delli Priscoli to move Kaestle Boos Associates and CDR Maguire to top two candidates, thus eliminating Reinhardt Associates. Motion seconded with discussion by each Committee member. Overall, the Committee acknowledged and appreciated Reinhardt's past work with the project and detailed presentations, but felt that they were just not the best fit for the current project. Committee voted 7 to 0 to approve motion.

Topic 4: Discussion continued by Committee on remaining two Designer firms, Kaestle Boos Associates and CDR Maguire. Committee discussed the quality of each presentation given, past and current projects and affordability of each Designer. Craig Weston and Bill Harriman discussed a recent tour to the Paxton and Holden Public Safety Facilities, with Paxton being designed by Reinhardt and Holden being designed by Kaestle Boos Associates. After touring the Holden Facility, both Bill and Craig felt that Kaestle Boos would be a great fit to design the new Carver Fire facility. Bill Harriman passed out a fee schedule for Designer as an example of what design firms normally charge based on cost of construction projects. At the close of discussion on each firm, John Delli Priscoli made a motion to move Kaestle Boos Associates to the number one choice and CDR Maguire to the number two choice of the Committee. Motion seconded by Michael Milanoski. Committee voted 7 to 0 to accept motion. Committee gave authorization to Michael Milanoski to begin negotiations on a contract with Kaestle Boos Associates. Michael agreed to begin negotiations immediately and report back to Committee on progress.

Topic 5: Joe Sullivan gave an update on the submitted geotech proposals, with the lowest bid for geotech work submitted by McPhail under \$16,000. Motion made by John Delli Priscoli to approve geotech work at 99 Main Street at a cost not to exceed \$16,000, giving Joe Sullivan the authority to hire McPhail to complete the work. Committee voted 6 to 0 to approve. Joe Sullivan updated Committee on submitted Hazmat Site Assessment

Proposals. Motion made by John Delli Priscoli to hire Universal Environmental, at a cost not to exceed \$1,000. Motion seconded by George Callahan. Committee voted 6 to 0 to approve motion.

Topic 6: Joe discussed conversations with DEP and Carver Board of Health on getting a final closeout of the past fuel spill on the 99 Main Street property. Board of Health has funds provided by DEP to assist in the closeout and retesting process. Joe will continue to work with DEP to get a final closeout plan with DEP.

Topic 7: Motion made by Michael Milanoski to give Bill Harriman permission to spend up to \$10,000 at his discretion, without Committee approval, on future items related to the project that may need immediate attention. John Delli Priscoli seconded the motion with Committee voting 6 to 0 to approve. Motion made by Bob Middendorf to adjourn meeting. Committee voted 6 to 0 to adjourn at 10:14am.

Next meeting is scheduled for Thursday, September 4th @ 7:30am at Station 3

Submitted by Chief Craig Weston – Committee Secretary