

Fire Station Building Committee & Internal Fire Station Committee

Meeting Minutes

10/06/2015

Building Committee Members Present: Bill Harriman, Robert Middendorf, Craig Weston, George Callahan, John Delli Priscoli, Michael Milanoski, Dave Siedentopf

Owners Project Mangers, Architect/Designers Present: Joe Sullivan (Daedalus) & Todd Costa (KBA)

Invited Guests: Joe O'Connor and Krystal Burrows (M O'Connor)

Meeting called to order at 7:23 am by Bill Harriman. Meeting held at 99 Main Street.

Topic 1: Joe Sullivan introduced Joe O'Connor and Krystal Burrows from M O'Connor to the Building Committee. Joe gave an update on the project to date, starting with the Change Order #4 and #5 for removing unsuitable materials discovered at the beginning of excavation. All parties have agreed that 638 cubic yards of material was removed with the same amount of structural fill being replaced at a cost of \$26,579. Motion made by Dave Siedentopf to accept Change Order #4 and #5 for the removal of unsuitable materials and replacement of structural fills for \$26,579. Committee approved 7 to 0.

Topic #2: Discussion initiated on M O'Connor's proposal (Change Order #1) to excavate and pour the foundation for the communication antenna tower, which was originally outside the scope of the project. The cost of the proposal was \$26,317. Motion made by Dave Siedentopf to accept Change Order #1 to install the antenna foundation at a cost not exceeding \$26,317, calculated via time and materials. Joe Sullivan is working to reduce this figure.

Topic #3: Discussion initiated on M O'Connor's proposal (Change Order #2) to install the septic system, which was originally outside the scope of the project. Motion made by Dave Siedentopf to accept M O'Connor's (Change Order #2) at a cost not exceeding \$27,622, calculated via time and materials. Motion approved by the Committee 7 to 0.

Topic #4: Todd Costa talked with the Engineer of Record on the Fire Facilities Training Building foundation in regards to discrepancies on the depth of the buildings foundation walls. The Engineer felt that three foot deep foundation walls are acceptable. Todd will meet with the Carver Building Commission to get his approval. Once/if approved, M O'Connor will provide a proposal to dig and pour the Training Facility foundation at a depth of three feet.

Topic #5: Chief Weston asked Joe Sullivan if an updated project budget could be supplied to the Committee. Joe will update the budget, including the approved change orders, sending it out to the Committee.

Topic #6: M O'Connor submitted a request for payment for work concluded in August for \$129,437. Daedalus has reviewed the invoice and has recommended payment. Motion made by Dave Siedentopf to approve payment for August at a cost of \$129,437. Committee approved 7 to 0.

Topic #7: M O'Connor submitted request for payment for worked completed in September for \$185,611. Motion made by Dave Siedentopf to approve payment for September at a cost of \$185,611. Committee approved 7 to 0.

Motion by Bob Middendorf to adjourn meeting at 8:20am. Committee approved 7 to 0.

Next meeting on Tuesday, November 3rd at 7:15am.

Submitted by Chief Craig Weston – Committee Secretary

DRAFT