

Fire Station Building Committee & Internal Fire Station Committee

Meeting Minutes

6/7/2016

Building Committee Members Present: Bill Harriman, Craig Weston, George Callahan and Dave Siedentopf

Owners Project Mangers, Architect/Designers, Contractors Present: Joe Sullivan and John Lebica (Daedalus), Todd Costa and James Malonson (KBA) and Krystal Burrows and Joe O'Connor (M O'Connor)

Meeting called to order at 7:15am by Bill Harriman. Meeting held at 99 Main Street, Carver.

Topic 1: Motion by Dave Siedentopf to approve the meeting minutes of 5/3/2016. Committee approved motion by a vote of 4 to 0.

Topic 2: Joe O'Connor updated the Committee on the project. No major issue reported.

Topic 3: Motion made by Dave Siedentopf to approve Requisition #10 for payment of \$881,975, representing 53% of project now complete. Committee approved the payment by a vote of 4 to 0.

Topic 4: Todd Costa updated the Committee on the progress of building. Todd reviewed the Change Proposals below and updated the committee on possible outstanding changer orders that still need to be vetted. No major issues were reported. Todd reviewed Changer Order Packet #5. The changer order cleaned up a lot of loose ends and was mostly owner driven for a total of \$26,047.

Motion made by Dave Siedentopf to approve Changer Order #5 for payment of \$26,047. Committee approved the payment by a vote of 4 to 0. Credit was given to Chairman Bill Harriman and committee member John Deli for their efforts in reducing the impact of a fire protection sprinkler issue now resolved.

Topic 5: Joe Sullivan updated the Committee that he felt the project was progressing very well. The Training Facility is progressing well with the contractor going to paint the roof in a non-slip paint for an agreed upon price of \$1,500 dollars and the scuppers for the second floor burn room will be installed this week. The Training Building is expected to be completed within two weeks.

Topic 6: Chief Weston reported that a phone system and service has been procured with Comcast already visiting the site for a survey. Bill Harriman reviewed the overall budget with financials for the project looking favorable. As of now, the project is on budget.

Motion by Dave Siedentopf to adjourn meeting at 8:17 am. Committee approved 4 to 0.

Next meeting on Tuesday, July 5, 2016 at 7:15am.

Submitted by Fire Chief Craig Weston – Committee Secretary