

# Fire Station Building Committee & Internal Fire Station Committee

## Meeting Minutes

7/05/2016

**Building Committee Members Present: Bill Harriman, Craig Weston, George Callahan, Dave Siedentopf, Jon Deli Priscoli and Bob Middendorf**

**Owners Project Mangers, Architect/Designers, Contractors Present: Joe Sullivan and John Lebica (Daedalus), Todd Costa (KBA) and Krystal Burrows and Joe O'Connor (M O'Connor)**

Meeting called to order at 7:15am by Bill Harriman. Meeting held at 99 Main Street, Carver.

**Topic 1:** Motion by Dave Siedentopf to approve the meeting minutes of 6/7/2016. Committee approved motion by a vote of 6 to 0.

**Topic 2:** Todd Costa updated the Committee on the progress of building. Todd felt the project is progressing very well and reviewed Change Order Packet #6. No major issues were reported. The changer order was mostly owner driven for a total of \$66,839.00.

Motion made by Dave Siedentopf to approve Changer Order #6 for payment of \$66,839.00. Committee approved the payment by a vote of 6 to 0.

**Topic 3:** Motion made by Dave Siedentopf to approve Requisition #11 for payment of \$511,562.00, representing 58% of project now complete. Committee approved the payment by a vote of 6 to 0.

**Topic 4:** Joe O'Connor updated the Committee on the project. No major issues reported and drywall will start tomorrow. Joe talked with Eversource on permanent power, which is about 6 weeks out.

**Topic 5:** Joe Sullivan updated the Committee that he felt the project was progressing very well. There is a problem with drainage grades around the Training Building, but the issue is being resolved with KBA correcting grades around the building.

**Topic 6:** Chief Weston reported that the central vacuum system has been roughed in. A furniture contract with W.B. Mason has been signed for the station furniture, with delivery at the end of September. Bill Harriman reviewed the overall budget with financials for the project looking favorable. As of now, the project is on budget.

Motion by Dave Siedentopf to adjourn meeting at 8:10 am. Committee approved 6 to 0.

Next meeting on Tuesday, August 2<sup>nd</sup>, 2016 at 7:15am.

Submitted by Fire Chief Craig Weston – Committee Secretary