

Fire Station Building Committee

8/7/2014

Committee Members Present: Bob Middendorf, Jon Delli Priscoli, William Harriman, Dave Siedentopf, Craig Weston

Members Absent: Michael Milanoski and George Callahan

Invited Guests: Joe Sullivan and Christina Opper (Daedalus)

Meeting called to order at 7:35am by Bill Harriman. Meeting held at the Carver Fire Station 3.

Topic 1: Committee reviewed prior meeting minutes and voted 5 – 0 to approved minutes of July 10th.

Topic 2: Chief Weston updated the Committee on the July 22nd meeting with the Town. Representatives from the Board of Health, Conservation, Building, Planning Departments along with Joe Sullivan and Bill Harriman attended the meeting. The purpose of the meeting was to give Town Boards an informal presentation on the project and solicit feedback from the various Boards on items, under their purview, they will look for as the project moves forward. The Conservation Agent and Chief Weston walked the 99 Main Street property with the agent, seeing no initial red flags in the permitting process. Chief Weston met with the Town Engineer, Town Planner, and via conference call, a Mass DOT Representative on any site access issues for the proposed Fire Station in conjunction with the Route 58 project occurring at the same time. All parties agrees that the current design configuration with two entrances and exits meet acceptable access criteria, but did agree to move the South entrance further South by about 20 feet. Mass DOT will follow up with a drawing to show the new curb cut entrance that will be constructed by the Route 58 contractor.

Topic 3: Joe Sullivan updated the Committee on the status of the Test Boring/Geological samples RFS, feeling that the proposals would be ready for award in the next week. Preliminary proposals for the test boring are coming in around \$11,000 and the building hazmat survey around \$1,000. Joe is also working with the DEP and FTS on required ground water retesting. Chief Weston will check to see if there is any money left in the hazmat cleanup fund the Town used to mitigate the hazmat issue at the site in 2008. If money is available in that fund, the Committee would like to use the funds to help pay the retesting expense.

Topic 4: Bill Harriman gave an overview of the request by CDR Maguire to view the Owner Project Manager proposals submitted, looking for feedback on how in the future they could improve their proposal. Bill Harriman, Chief Weston and Bob Middendorf met with CDR Maguire at the Town Hall to review the proposals without incident.

Topic 5: Chief Weston gave an overview to the Committee on the three internal Fire Station Committees he has created. The Committees include an Internal Design Committee, Technology Committee and a Training Facility Committee. A total of 17 members of the Fire Department have been selected to serve on the different sub Committees. These Committees will report to the Town Building Committee as needed and work with the Designer/Architect on technical issues of the design as needed.

Topic 6: Bill Harriman gave an overview of the pre-bid site visit for interested designers held on July 25th. A total of 13 design firms attended the pre-bid.

Topic 7: Joe Sullivan and Christina Opper gave an update on the screening of the submitted Designer proposals. Our Owners Project Manager expressed concern about the status of Manns Woodward Studio firm

no being registered with the Commonwealth of Massachusetts. Committee had a lengthy discussion on the ten submitted proposals from Designers. With input from Daedalus, the committee narrowed down the submittals to a short list of six firms that will be invited to an interview. Bob Middendorf made a motion to invite CDR Maguire, Kennan & Kenny Architects, Manns Woodward Studios, Reinhart Associates, HKT Associates, and Kaestle Boos Associates back for an interview. John Deli seconded the motion and the committee vote 5 to 0 in favor of the motion. Christina will set up the interviews for Tuesday, August 19th and Wednesday, August 20th. Bill Harriman will notify four unsuccessful Designers of the committee's decision. Upon further investigation after the meeting had concluded, our Owner's Project Manager recommended that we remove the Manns Woodward Studios from the short list because they were not in compliance with the DSB application process, which states in part, the "..... applicant must be registered in the Commonwealth of Massachusetts." In accordance with that determination, Bill Harriman notified the applicant that they did not make the short list.

Next regular meeting is scheduled for Thursday, August 21st @ 8:30am at Station 3.

Submitted by Chief Craig Weston – Committee Secretary

APPROVED