

**Fire Station Building Committee**  
**Training Facility Sub-Committee**  
**Meeting Minutes**

**11/18/2015**

**Building Committee Members Present: Robert Middendorf, Craig Weston, George Callahan,**

**Owners Project Mangers, Architect/Designers, Contractors Present: Joe Sullivan (Daedalus)**

Meeting of the Training Facility Sub-Committee of the Fire Station Building Committee called to order at 2:00pm by George Callahan. Meeting held at 108 Main Street, Town Hall Selectmen's Room, Main Street, Carver.

**Topic 1:** Joe Sullivan presented submitted bids for the erection of the training facility building. One bid was received from Cape Building Systems Inc. The Qualification Bid submittal from Cape Building Systems Inc. was opened at 2:03pm. Each committee member reviewed the submitted qualification package, confirming that the necessary items which each person assign a rating of highly advantageous, advantageous, not advantageous or unacceptable for each evaluation criterion and provided specific reasons for each rating. Committee members assigned a rating in qualitative terms based on the submitted qualifications. Cape Building Systems Inc. received a highly advantageous rating based on the submission.

Motion made by George Callahan to accept the submitted qualifications for the erection of the Training Facility Building by Cape Building Systems Inc. Committee approved 3 to 0.

Cape Building Systems submitted price proposal was opened next at 2:15pm, indicating a proposal price of \$246,000. Motion made by George Callahan to accept price proposal of \$246,000 for the erection of the Training Building to be awarded to Cape Building Systems Inc. Committee approved 3 to 0.

Motion by Bob Middendorf to adjourn meeting at 2:20 pm. Committee approved 3 to 0.

Next regular meeting on Tuesday, December 1<sup>st</sup> at 7:15am.

Submitted by Chief Craig Weston – Committee Secretary