

Fire Station Building Committee & Internal Fire Station Committee

Meeting Minutes

11/1/2016

Building Committee Members Present: Bill Harriman, Craig Weston, Dave Siedentopf, Bob Middendorf

Owners Project Mangers, Architect/Designers, Contractors Present: Joe Sullivan and John Lebica (Daedalus), Todd Costa and James Malonson (KBA), Joe O'Connor and Krystal Burrow (M O'Connor)

Meeting called to order at 7:30am by Bill Harriman. Meeting held at 99 Main Street, Carver.

Topic 1: Motion by Dave Siedentopf to approve the meeting minutes of 10/4/2016. Committee approved motion by a vote of 4 to 0.

Topic 2: Motion made by Dave Siedentopf to approve Requisition #15 for payment of \$556,833, representing 93% of project now complete. Committee approved the payment by a vote of 4 to 0.

Topic 3: Joe O'Connor updated the Committee on the project. Training on building will be scheduled throughout the month. No major issues reported.

Topic 4: Todd Costa updated the Committee on the progress of building. Todd felt the project is progressing very well and reviewed Change Order Packet #10. No major issues were reported. The changer order was mostly owner driven for a total of \$26,928.00.

Motion made by Dave Siedentopf to approve Changer Order #10 for payment of \$26,928.00. Committee approved the payment by a vote of 4 to 0.

Topic 6: Joe Sullivan updated the Committee that he felt the project was progressing very well. Pole has been moved by Eversource and final paving is completed. Interior doors are scheduled to be shipped November 8th.

Topic 7: Discussion on date of opening ceremony. Date is not final but the December 10 date seems very unlikely at this time. Not sure on date as a final completion date for station has not been established. The consensus of members present was to postpone the opening ceremony until the building has been turned over to the Fire Department and is completely ready for the ceremony.

Topic 8: Chief Weston reported no issues.

Motion by Dave Siedentopf to adjourn meeting at 8:15 am. Committee approved 4 to 0.

Next meeting on Tuesday, December 6th, 2016 at 7:30am.

Submitted by Fire Chief Craig Weston – Committee Secretary