

# **Fire Station Building Committee & Internal Fire Station Committee**

## **Meeting Minutes**

**2/7/2017**

**Building Committee Members Present: Bill Harriman, Craig Weston, Dave Siedentopf, Bob Middendorf, George Callahan, Michael Milanoski**

**Owners Project Mangers, Architect/Designers, Contractors Present: Joe Sullivan (Daedalus), Todd Costa and James Malonson (KBA), Krystal Burrows (M O'Connor)**

Meeting called to order at 7:30am by Bill Harriman. Meeting held at 99 Main Street, Carver.

**Topic 1:** Motion by Dave Siedentopf to approve the meeting minutes of 1/3/2017. Committee approved motion by a vote of 6 to 0.

**Topic 2:** Motion made by Dave Siedentopf to approve Requisition #18 for payment of \$202,297, representing 99% of project now complete. Payment includes Change Order #13. Committee approved the payment by a vote of 6 to 0.

**Topic 3:** Krystal updated the Committee on the project. The punch list process is on-going, would expect it to be completed in the spring. Monetized punch list has been established at \$70,268.

**Topic 4:** Todd Costa reviewed Change Order Packet #13 for the amount of \$7,649. This change order included some additional electrical work, sink faucet change and a credit for Plymovent hookup.

Motion made by Dave Siedentopf to approve Changer Order #13 for payment of \$7,649.00. Committee approved the payment by a vote of 6 to 0.

**Topic 5:** Chief Weston thanked everyone involved in helping us complete the project under budget.

**Topic 6:** George Callahan updated the committee on the opening ceremony date, now set for April 15, 2017. George will be printing invitations in the next few weeks. Daedalus will be donating cost of printing invitations, and KBA will provide engraved scissors for cutting ribbon.

**Topic 7:** Bill Harriman updated the committee on the budget with the project coming in under budget.

Motion by Dave Siedentopf to adjourn meeting at 8:15 am. Committee approved 6 to 0.

Next meeting - TBD

Submitted by Fire Chief Craig Weston – Committee Secretary