CARVER FIRE DEPARTMENT

Standard Operating Guidelines

Section 1.15 – Benefit Committee **June 15, 2013**

1.0 PURPOSE

The Benefit Committee shall be a standing committee within the Carver Fire Department and the Carver Firefighters Association.

1.1 SCOPE

The Benefit Committee shall be charged with the responsibility of creating, reviewing and recommending benefit upgrades for the Carver Firefighters, that are necessary to sustain the Carver Fire Departments Call membership and its high level of skill.

The Benefit Committee shall report its recommendations to the Carver Call Firefighters and the Chief Officers.

1.2. THE COMMITTEE

The Benefit Committee membership shall consist of the following Seven (7) members:

01. Six (6) Firefighters:

A. Two (2) Firefighters from each of the three Companies, of which a maximum of One (1) from each Company can be an Officer.

B. (Two (2) non-Officers from each Company can be members.)

C. One (1) Chief Officer, appointed by the Carver Fire Chief.

02. Procedure

A. The Benefit Committee will elect a Chairman and Vice Chairman and will conduct business by a majority rule, except as noted elsewhere, such as in the LOSAP program, which changes require Five (5) affirmative votes. A Quorum of Four (4) members are needed to conduct a meeting.

B. The Benefit Committee members shall be elected every three years starting in 2008, at the same time as Captain and Lieutenant elections are held. Nominations and voting shall be consistent with Officer elections.

C. To be elected to and serve on the Committee, a member must be an Active Firefighter. An Active Firefighter is defined as a Firefighter who has received a "Qualifying Year" in the past year. A "Qualifying Year" is defined in paragraph 2.6 of the Length of Service Award Program (LOSAP) dated 10/15/04.

D. A vacancy on the committee will be filled by a special election as soon as possible, at the Company that the vacancy occurred. If the vacancy occurs at the Chief Officers level, then the Fire Chief will reappoint.

Approved by the Carver Fireman's Association and the Carver Fire Department on

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Date