CARVER FIRE DEPARTMENT

Standard Operating Guidelines

Section 4.15 – Storm Preparedness **June 15, 2013**

1.0 PURPOSE

The purpose of this guideline is to establish a checklist of tasks in preparation for significant weather events and other long duration disaster type occurrences.

1.1 SCOPE

This SOG covers all events where the fire department goes into storm standby operations.

1.2 PLANING BENCHMARKS

01. 1 Week Out

- Make sure fuel levels at Stations and Repeater Site are filed up

02. 5 Days Out

- Advise all Fire Companies of potential storm and possible manning of Stations – start getting a head count of available firefighters
- Test Station Generators

03. 3 Days Out

- Bedding - need to acquire 6 cots for each station – 18 total
- Meeting with Officers to discuss Tactics
- All chain saws to be checked
- All portable pumps to be checked
- Janitor to check showers and toilet supplies
- Portable radios checked- spare battery's charged

04. 2 Days Out

- Remove AC from Windows
- Meeting in EOC with other Departments
- Meeting with Officers to discuss Tactics
- Banners taken down
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05. 1 Day out

- Food – 2 day event - Pick up Food – Ken Morrison – 508-769-1971
  - Breakfast – Coffee, 3 Dozen Eggs, 9 loafs of Bread, 6 packages of Bacon, 9 gallons of Juice, Paper Plates, and utensils
- Lunch – 30 cans of Tuna Fish, 30 small Bags of Chips,
- Dinner – 20 pounds of pasta, 10 Jars of Pasta Sauce, Cookies, 20 Pounds of Chicken
- Assign 1 dispatchers for continued coverage throughout storm
- Verify all vehicles are full of fuel
- Activate Sherriff's Communicator

06. Day of event:

- Decision to staff stations will be made by Chief when storm is imminent
- C1 could be in the EOC, otherwise will be out in field – Out in field

07. During event

- Storm Standby Policy - **See SOG 4.05** should be followed - No Tones unless Building Fire, MVA, etc, or important announcements
- Dispatchers to keep Chief Officers and Companies aware of any road closures
- Assume all wires are live
- If C1 is not in field, C3 will assume responsibility for Town
- 401 will respond out of North Carver
- C1 and C3 may take firefighters with them him
- Divide up apparatus crews so 1 EMT is on each apparatus, if possible
- 1 FD Dispatcher throughout storm - _____
- If needed, Senior Officer working in Dispatch (___)
- Senior Officer in dispatch, meet with C1 and C3 privately, face to face, regularly
- Storm staffing:
  - Station 1 - 6 Officers/Firefighters
  - Station 2 - 4 Officers/ Firefighters
  - Station 3 - 4 Officers/ Firefighters
- Firefighter at desk at Station 2 & 3 at all times during standby, if possible
- Possibly have EMS at Station 3
- Starting at ____ am/pm, Brush Trucks (27, 28, 29) to run with Ambulances
- Firefighters on apparatus only where covered by roof during storm
- Crews with pickups as a last resort
- Firefighters NOT to call into Dispatch unless important
- Keep radio messages short
- Listen before transmitting
- C1 or C3 will make decision to fall back if winds get to high

- ❑ Move Chain Saw off of Rescue 1 to Engine 4
- ❑ Distribute 50:1 fuel to stations
- ❑ Distribute tarps to stations
- ❑ Distribute extra saws to Stations 2 and 3
- ❑ Fill coolers with ice
- ❑ Station1 – Make sure Rescue 2 is stocked with water, ice, and rehab supplies
- ❑ Open station 1 generator gate for cones

08. Staffing

A. Stations staffing:

Starting at _____ am/pm on _____
Ending at _____ am/pm on _____

Station 1 (__)	**Station 2 (__)**	**Station 3 (__)**
_____ Engine 1 – (Saw)	_____ Engine 2 – (Saw)	_____ Engine 3 – (Saw)
_____ Rescue 1 – (2 Saws)	_____ Engine 4 – (Saw)	_____ Breaker 28 – (Saw)
_____ Tanker 1 –	_____ Breaker 29 – (Saw)	_____ Car 2 – add saw
_____ Breaker 27 – (2 Saw)		
_____ Breaker 26 – (Saw)		
_____ Rescue 2 –	_____ Car 1 - C1 (Saw)	_____ Car 3 - C3 (Saw)

During storm: _____Truck checks _____Clean Apparatus Floors
_____Chair to SOV _____Sweep and clean stations

B. Dispatch staffing

Starting at _____ am/pm on _____
Ending at _____ am/pm on _____

C. 401 to float with Firefighters

D. I AM RESPONDING to be used when manning stations and if your stations manning changes

E. Apparatus will be tracked via GPS system

F. Carver High School could be open as a shelter through the EOC

G. NSTAR reps should be in town